



St Michael's  
Fellowship

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## Environmental Policy

1. St. Michael's Fellowship as a voluntary sector organisation recognises that it has a responsibility to maintain an environmentally sensitive approach to the services it delivers internally and externally.
2. It recognises that in partnership with the wider community, both public and professional, that the quality of life in the longer term is dependent on the health and quality of the local and global environment.
3. As a small voluntary sector organisation the impact St. Michael's has on wider, global environmental issues is limited. Nonetheless integrating a sustainable approach, and an awareness of environmental impact within the organisation, its services and practice is central to achieving St. Michael's environmental objectives.
4. St. Michael's will ensure that its activities are designed wherever possible to reduce any adverse impact on the environment and to use resources efficiently e.g.
  - Ensuring lights, computers, printers are switched off when not in use
  - Monitoring the use of heating by thermostatic controls
  - Encouraging the use of outdoor drying facilities instead of tumble dryers
5. St. Michael's is committed to encouraging all staff across the range of services it provides to maintain an awareness of, promote and maintain an environmentally friendly, sustainable approach to service delivery through the goods and services purchased by the organisation.
6. St. Michael's as an organisation will wherever possible ensure that products, materials and energy purchased to support the organisation's service delivery have been produced in ways which do not harm the environment or lessen the environmental impact. Additionally, recycling, repairing and reusing of products utilised on a day to day basis throughout the organisation is integral to the organisation's environmental approach as demonstrated by:
  - Recycling bins for waste paper in all services
  - Shredding facilities for confidential waste recycled as cat litter

**Working together to keep families together**

Registered Charity No. 1035820  
Company limited by guarantee  
No. 2914273  
Registered Office as above

**Patrons: Tessa Baring CBE Dr John Coleman OBE Rt Hon Dame Tessa Jowell DBE Chuka Umunna MP**

- Large quantities of confidential papers collected by approved operatives who shred and dispose appropriately
- Recycling of printer consumables
- Recycling of small electrical appliances
- Repairing of broken furniture
- Collection of garden waste for composting
- Recycling of clothes via second hand sales/charity shops/as rags
- Accepting second hand goods to pass to families in need: toys, high chairs, buggies, bouncers, clothes etc

7. Through the Health and Safety representatives and meetings St. Michael's will seek to raise the awareness of all staff about environmental issues. St. Michael's will promote best practice in addressing environmental issues in everyday life and work, and encourage both staff and service users to take action along the lines of a healthier lifestyle (no smoking environments) and less resource intensive lifestyles.

8. St. Michael's as an organisation will ensure that Managers, Deputies and specific staff at a strategic and operational level should take into account in all their decision making the responsibility they have for managing and monitoring the environmental impact of their actions and services.

9. St. Michael's will endeavour to monitor the environmental impact it has as an organisation via the quarterly Health and Safety meetings with Health and Safety representatives who will monitor and support at a local level, and via the yearly Health and Safety evaluations presented to the Trustees.

July 2008

Revised July 2012